

Personnel-General

Interservice Transfer of Army Commissioned Officers on the Active Duty List

**Headquarters
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SUMMARY of CHANGE

AR 614-120

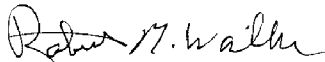
Interservice Transfer of Army Commissioned Officers on the Active Duty List

This regulation has been revised to update procedures and office addresses for processing applications for interservice transfers, it lists information to be included with applications from officers of other Uniformed Services, and invalidates an interservice transfer request when the applicant has an approved separation or retirement date prior to finalization of the request.

Effective 1 March 1998

Personnel-General

Interservice Transfer of Army Commissioned Officers on the Active Duty List



Robert M. Walker
Acting Secretary of the Army

History. This printing publishes a revision to Army Regulation 614-120. Because the publication has been extensively revised, the changed portions have not been highlighted.

Summary. This revision updates procedures for submitting applications for interservice transfers of Army commissioned officers on

the active duty list. It modifies application processing for The Surgeon General.

Applicability. This regulation applies to commissioned officers on the active duty list who are requesting interservice transfer from the Army to another uniformed service, and those requesting interservice transfer to the Army from another uniformed service. It does not apply to the National Guard and the US Army Reserve.

Proponent and exception authority. The proponent of this regulation is the Deputy Chief of Staff for Personnel (DCSPER). The DCSPER has the authority to approve exceptions to this publication that are consistent with controlling laws and regulations. The proponent may delegate this approval authority, in writing, to a division chief within the proponent agency in the grade of colonel or the civilian equivalent.

Army management control process. This regulation contains management control provisions in accordance with AR 11-2, but

does not identify key management controls that must be evaluated.

Supplementation. Supplementation of this regulation and establishment of command or local forms are prohibited without prior approval from HQDA, ODCSPER, through CDR, PERSCOM (TAPC-OPD-C), ALEXANDRIA VA 22332-0413.

Suggested Improvements. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to CDR, PERSCOM (TAPC-OPD-C) ALEXANDRIA VA 22332-0413.

Distribution. Distribution of this publication is made in accordance with the initial distribution number (IDN) 092251, intended for command levels B, C, D, and E for the Active Army. There are no National Guard or Army Reserve requirements.

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*This regulation supersedes AR 614-120, 7 January 1985

RESERVED

Chapter 1 Introduction

1-1. Purpose

This regulation—

a. Establishes policies and explains procedures for Regular and Reserve commissioned officers of the Army on the active duty list (ADL) to apply for transfer to one of the other Uniformed Services. This includes students enrolled in the Uniformed Services University of the Health Sciences (USUHS).

b. Governs the determination of grade and date of rank when commissioned officers of other Uniformed Services are appointed as Army commissioned officers on the ADL because of interservice transfer.

1-2. References

Required and related publications and referenced forms are listed in appendix A.

1-3. Explanation of abbreviations and terms

Abbreviations and special terms used in this regulation are explained in the glossary.

1-4. Responsibilities

a. The Assistant Secretary of the Army (Manpower and Reserve Affairs) (ASA M&RA) will indicate final concurrence or nonconcurrence for the Army when the Commanding General (CG), US Army Personnel Command (PERSCOM), the Chief of Chaplains, The Judge Advocate General (TJAG), or The Surgeon General (TSG), as appropriate, concurs in the proposed transfer.

b. The Deputy Chief of Staff for Personnel will act as an intermediate review authority between the CG, PERSCOM and the ASA (M&RA).

c. The CG, PERSCOM, Chief of Chaplains, TJAG, or TSG, as appropriate will—

- (1) Monitor program policies and procedures.
- (2) Process applications for interservice transfer.
- (3) Concur or nonconcur in the proposed transfer.
- (4) Accomplish the transfer when it is acceptable to both the losing and gaining Uniformed Service.
- (5) Disapprove the transfer request if either the losing or gaining Uniformed Service does not concur.

d. Major Army Commanders will process applications for interservice transfer of Army officers in accordance with the provisions of this regulation.

1-5. Authority.

The authority for this regulation is Title 10, United States Code, section 716 (10 USC 716).

Chapter 2 Interservice Transfer

2-1. Transfer policy

a. Commissioned officers of the Army who are qualified to contribute to an activity of another Uniformed Service may be transferred and appointed in another Service, subject to this regulation. This will be done without interrupting their service careers.

b. Transfer is for use mainly in technical fields to permit the fullest possible use of officers with critical or unusual skills. However, transfers between the Uniformed Services are not restricted to technical specialists.

c. Officers will be transferred only within the authorized strength limitations of the gaining Uniformed Service.

d. No officer will be transferred without his or her written request or consent.

e. No officer will be transferred from one Uniformed Service and appointed in another Service with a precedence or relative rank higher than that held on the day before transfer.

f. No officer of a Regular Component may be transferred to a Reserve Component of another Service nor may a Reserve Component officer be transferred to a Regular Component of another Service. The National Oceanic and Atmospheric Administration (NOAA) Commissioned Corps does not have a Reserve Component.

g. Release of an officer for an interservice transfer under this regulation is not a release from or fulfillment of the military service obligation established by 10 USC 651 or any other active duty obligation. However, additional service performed after a transfer will be counted toward fulfillment of such obligation.

h. No Army officer will be approved for an interservice transfer until all service obligations incurred under the provision of AR 350-100 and AR 351-3 have been completed.

i. Termination of presently held commission and appointment in the gaining Uniformed Service will be accomplished without interrupting the officer's total service. Transferees will receive credit for the total amount of unused leave and military service accrued as of the date before transfer.

j. Transfers are subject to concurrence of both the gaining and losing Uniformed Services.

k. Applications from officers who have been nonselected for promotion will not be favorably considered.

l. Officers who have a mandatory release date (MRD), or have been approved for retirement are ineligible to apply.

2-2. Application for transfer of Army officers

a. Heads of gaining Uniformed Services or the officers concerned may prepare applications for interservice transfer.

b. Applications, in memorandum form, will include the following information:

- (1) Reference to this regulation.
- (2) Uniformed Service to which transfer is requested.
- (3) Applicant's name (last, first, middle initial).
- (4) Social security number.
- (5) Date of birth.
- (6) Grade and date of rank.
- (7) Component.
- (8) Basic branch and specialty codes.
- (9) Organization to which assigned.
- (10) Years, months, and days of active Federal commissioned service as of date of application.
- (11) Years, months, and days of active Federal service as of date of application.
- (12) Summary of prior interservice transfer, if any.
- (13) Summary of civilian and military education, including professional qualifications.
- (14) Security clearance and type.
- (15) Ecclesiastical endorsement (chaplains only).
- (16) Complete justification for the requested transfer. State how transfer is in the interest of national defense and the individual officer.
- (17) A statement that the officer agrees to the transfer, if request is initiated by someone other than the officer.
- (18) Current copy of Officer Record Brief (ORB).

c. Current copy of SF 88 (Report of Medical Examination) and SF 93 (Report of Medical History) will be enclosed with the application.

d. Applications of Army officers will be processed through normal command channels to the appropriate addressee in paragraph g below. Applications from USUHS students will include a recommendation from the President of USUHS. Each applicant will normally be counseled by the commander of the first headquarters commanded by a colonel through which the application is processed. The commander may, at his or her discretion, designate another field grade officer to do the counseling. If counseling by a colonel is not feasible due to geographical separation, the senior field grade officer assigned near the applicant will do the counseling. The circumstances will be explained in the forwarding endorsement.

e. If disapproval is recommended, the specific reasons will be

stated in the endorsement. Each endorsement may include any information considered appropriate.

f. Army officers who desire transfer and who are now on duty with other Services will submit applications through the commander of the organization to which assigned to the appropriate addressee in paragraph *g* below.

g. Applications will be sent to the following addresses as appropriate:

(1) Officers in the basic branches and the Army Medical Department: PERSCOM (TAPC-OPD-C), ALEX VA 22332-0413.

(2) Chaplain Branch: HQDA (DACH-PER), WASH DC 20310-2700.

(3) Judge Advocate General's Corps: HQDA (DAJA-PT), WASH DC 20310-2206.

(4) USUHS students: HQDA, Office of the Surgeon General, ATTN: DASG-PTZ, 5109 Leesburg Pike, Falls Church, Virginia 22041-3258.

2-3. Processing of applications

a. The application of an Army officer for interservice transfer will be sent to the proper addressee in paragraph 2-2*g* for concurrence or nonconcurrence. If the CG, PERSCOM, TJAG, TSG or the Chief of Chaplain (as appropriate) nonconcurs, the application will be disapproved by that officer as the designee of the Secretary of the Army. The Surgeon General's Office will only review routine interservice transfer requests that involve active duty service obligations (ADSOs) related to AMEDD dollars/expenditures, (e.g. training, special pays, accession bonuses). This includes the review of all USUHS interservice transfer requests. If disapproved, the application will be returned to the applicant through channels. When the addressee in paragraph 2-2*g* concurs, the application will be sent through channels to the ASA (M&RA) for concurrence or nonconcurrence. The following information will be provided with the application:

(1) All service obligations the applicant currently has and the date each obligation will end.

(2) Specialty and Army strength by specialty and grade.

(3) Statement if service member is on active duty under the provisions of a special program. (e.g., Limited Active Duty Program, and date of completion).

b. If the ASA (M&RA) concurs, the request will be forwarded to the Secretary of the gaining Uniformed Service.

c. If the ASA (M&RA) nonconcurs, the application will be disapproved and returned to the applicant through channels.

d. If the gaining Uniformed Service nonconcurs, the application will be returned to the appropriate addressee for forwarding to the officer.

e. When the transfer is acceptable to both the losing and gaining Uniformed Services, the officer will be transferred.

2-4. Grade determination upon transfer from the Army

a. Officers transferred to another uniformed service will continue to hold the same grade and component as that held in the Army on the day before transfer. The officer will be placed in an appropriate position on the ADL of the gaining Uniformed Service in accordance with regulations of the gaining Service.

b. As an exception to paragraph *a* above, an officer who transferred from a professional category (such as Chaplain, AMEDD, or Judge Advocate) in the Army to other than the same or a comparable professional category in the gaining Uniformed Service—

(1) May lose constructive service credit granted under 10 USC sections 533 and 12206 in accordance with the gaining Service's regulations.

(2) Will be appointed in an appropriate grade based on total active Federal commissioned service and placed on the ADL of the gaining Uniformed Service in accordance with regulations of that Service.

2-5. Application of officers of other Uniformed Services

a. Officers of other Uniformed Services may apply for interservice transfer to the Army in accordance with regulations of their respective Service. Applications from officers who have failed selection for promotion will not be favorably considered for interservice transfer by the Army.

b. Except for commissioned officers in the Public Health Service (PHS), a commissioned officer transferred to the Army under an interservice transfer will have his or her Army grade determined using the procedures as provided in paragraph 2-4 for officers transferring out of the Army. Determination of date of rank and placement on the ADL of the Army will be according to AR 600-20 and AR 135-101 (for AMEDD officers).

c. A commissioned officer of the PHS transferred to the AMEDD will have the grade and date of rank as determined under AR 135-101 except that active commissioned service in PHS shall be counted as active commissioned service under that regulation.

d. If a commissioned officer transferred to the Army is on a promotion list to the next higher grade in the losing Uniformed Service, see AR 600-8-29 for promotion status.

e. An officer's interservice transfer request becomes invalid when the individual has been approved for separation, or has been separated prior to finalization of his or her request.

f. An officer's request must be based on transfer requirements of the losing Uniformed Service. The following information must be included with the request:

(1) Source of original commission.

(2) Promotion history.

(3) Component.

(4) Expiration of Service Agreement (ESA) date.

(5) Military address.

(6) Qualifications for requested branch.

Appendix A References

Section I Required Publications

AR 135–101

Appointment of Reserve Commissioned Officers for Assignment to Army Medical Department Branches (Cited in para 2-5b and c.)

AR 350–100

Officer Active Duty Service Obligation (Cited in para 2-1i.)

AR 351–3

Professional Educational Training Programs of Army Medical Department (Cited in para 2-1i.)

AR 600–20

Army Command Policy (Cited in para 2-5b.)

AR 600–8–29

Officers Promotions (Cited in para 2-5d.)

Section II Related Publications

This section contains no entries.

Section III Prescribed Forms

This section contains no entries.

Section IV Referenced Forms

SF 88

Report of Medical Examination

SF 93

Report of Medical History

Glossary

Section I Abbreviations

ADL

Active Duty List

AMEDD

Army Medical Department

ASA (M&RA)

Assistant Secretary of the Army (Manpower and Reserve Affairs).

NOAA

National Oceanic and Atmospheric Administration.

PHS

Public Health Service

OTJAG

Office of The Judge Advocate General.

TSG

The Surgeon General

USUHS

Uniformed Services University of the Health Sciences

Section II Terms

Active duty list

An order of seniority list (required by 10 USC 620) of commissioned officers on active duty in the US Army other than those listed below.

a. Reserve officers in one of the following categories:

- (1) On active duty for training.
- (2) On active duty under 10 USC 175, 10211, 10502, 10302, 12402, or 32 USC 708.
- (3) On active duty under 10 USC 12301(d) or 32 USC 502 or 503 in connection with organizing, administering, recruiting, instructing, or training the reserve components.
- (4) On active duty to pursue special work.
- (5) Ordered to active duty under 10 USC 12304,
- (6) On active duty under section 10(b)(2) of the Military Selective Service Act (50 USC App 460(b)(2)) for the administration of the Selective Service System.
- (7) On full-time National Guard duty.

b. The Director of Admissions, Dean and Permanent Professors at the United States Military Academy.

- c.* Warrant officers.
- d.* Retired officers on active duty.
- e.* Students at the Uniformed Services University of the Health Sciences.

Interservice transfer

The transfer of commissioned officers on the ADL between the Uniformed Services.

Uniformed Services

The Army, Navy, Air Force, Marine Corps,

Coast Guard, Commissioned Corps of the National Oceanic and Atmospheric Administration (NOAA), and the Commissioned Corps of the Public Health Service (PHS).

Section III

Special Abbreviations and Terms

This section contains no entries.

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